

Christmas Fair Booking Form

Hosted by Durham Dales Enterprise CIC at Middleton-in-Teesdale Farmers Mart

Company/Group

Contact

Address

..... Postcode.....

Tel No.

E-Mail

Nature of products

.....

Website

Special requirements

.....

I would like to book:

	(tick)	Pitch
Mart Pen	<input type="checkbox"/>	£10
(Food & Beverage Business Only/Limited Availability) Canteen	<input type="checkbox"/>	£10

Cheque enclosed for £..... (Please make cheque payable to Durham Dales Enterprise CIC)

I have received, read and agree to the conditions of hire.

Signed **Date**.....

If available I would like an extra table, payable on the day @ £3.00 per table per day.

To be advised of availability at least two weeks prior to the event.

Please return form with payment to

Please return form with payment to:
 Durham Dales Enterprise CIC,
 9-11 Chapel Row
 Middleton-in-Teesdale
 Barnard Castle
 County Durham
 DL12 0SN

Middleton Mart Christmas Fair – Terms and Conditions of Hire.

Thank you for choosing to be a stallholder at the second Middleton Mart Christmas Fair on Saturday 28th November 2015.

Stallholders will be able to set up their stalls from 9am on Saturday 28th November 2015, ready for the opening of the Fair at 11am.

There is ample free car parking at the Mart. Stallholder vehicles are allowed to park at the front of the mart car park and on the road for loading and unloading only. Stallholder vehicles must be removed to the rear of the mart site/car park as soon as possible after loading and unloading.

We are asking all stallholders to refrain from packing up their stall before 2.00pm.

Stallholders are to be located in the mart 'pens'. Food and Beverage stallholders will be located indoors in the café area where availability allows.

It can be cold (festive!) in the mart pens, please dress suitable for the weather.

There will be free tea and coffee tokens available for stallholders. The café will be available to take lunch orders which they will deliver to your stall.

Your table will be 1.8m in length, please provide your own table coverings etc. Any additional table requests will be advised two weeks prior to the event.

The Mart and the grounds are strictly non-smoking.

Hirers should do a risk assessment, making their stall safe and secure. Any accident should be reported immediately to the Durham Dales Enterprise CIC representative. The Durham Dales Enterprise CIC has their own public liability insurance.

Hirers should leave their table clean and all litter and waste must be taken away.

Hirers must not sublet or share their pitch without the written permission of the Durham Dales Enterprise CIC. Hirers will not charge an admission fee.

Hirers must not use amplified sound systems. Hirers should keep their stalls tidy and litter free. Traders must operate from their stand only, including distribution of any literature.

Allocation of tables will be by the Durham Dales Enterprise CIC only. Additional tables may be requested but will be allocated only as space allows, and an additional fee will be charged.

In the event of postponement or abandonment due to strikes, lock outs, bad weather, acts of God or other circumstances, the organisers shall in no way be responsible for any expenditure, loss or damage or liability sustained or incurred by the hirers. Any refund will be at the discretion of the Durham Dales Enterprise CIC.

We look forward to meeting you all on Saturday 28th November 2015.
Any questions in the meantime please contact Emma or Hayley on 01833 641010.