

## How the Scheme Operates

- ❖ An email will be circulated around the 20th of every month inviting members to place an order.
- ❖ All orders need to be submitted to the scheme coordinator no later than midnight on the date specified. The order will then be forwarded to Simpsons. Delivery will usually place in the first 10 days of the month, depending on weather conditions.
- ❖ **The minimum order that can be placed through the scheme is for 500 litres of Kerosene.** All orders will be assumed to be for Kerosene unless otherwise specified. Members can ask for their tank to be fully filled if preferred, so long as the minimum quantity of 500 litres is met or exceeded.
- ❖ Simpson's will agree a price for the oil when the order is placed, should the price rise after the order, but before delivery, the agreed price will still be honoured.
- ❖ The level of discount will vary depending on the market price of oil. All those placing an order will be informed of the price before delivery and may cancel their order by phoning Simpsons directly on 01388 718359.
- ❖ Simpson's will only offer the discounted price for deliveries forming part of the collated order.
- ❖ Scheme members are free to place orders with other suppliers or at other times from the scheme supplier, but will not benefit from the scheme discount for individual orders. It is the responsibility of members to ensure that they have sufficient oil for use until the arrival of a delivery. The discount is offered by the supplier because they are able to plan deliveries to an area in advance.

Should you have any questions about the scheme please do not hesitate to contact me.

Kind regards

Charlotte Fletcher  
Scheme Coordinator

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