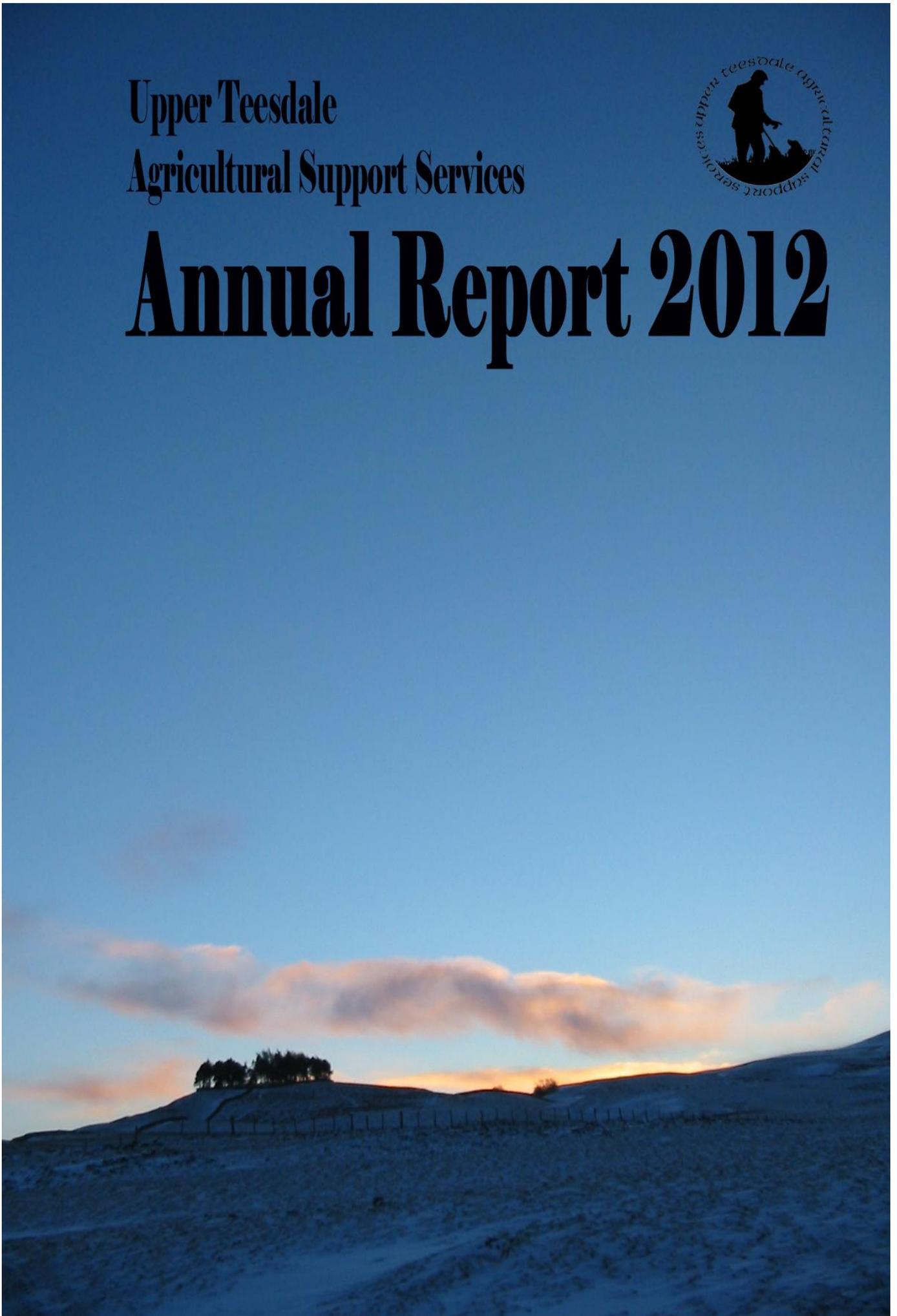


Upper Teesdale
Agricultural Support Services



Annual Report 2012



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Patrons, Honorary Officers & Management Committee Trustees:

Patrons:

The Lord Barnard, T.D.
The Reverend Rachel Benson DL
Dr Patrick Lavery
Sir Paul Nicholson
Lady Nicholson
The Earl of Strathmore and Kinghorne
The Rt Revd Justin Welby (Bishop of Durham)

Voting Management Committee Trustees:

Gary Bevan
Louise Dalton (Honorary Secretary from 20.11.12.)
Bob Danby (Honorary Treasurer)
Grace Hall
Kay Hutchinson
Dr Jonathan Nainby-Luxmoore (Honorary Chairperson)
Richard Matthews (from 18.12.12.)
Alan Scott (Honorary Vice Chairperson)
Ion Stoddart
Ian Tallentire
Sally Ann Teward
Neville Turner (Honorary Secretary until 26.9.12.)

UTASS Core and Project Staff:

| | |
|-----------------------------|--|
| Ann Bell | Office Systems, Monitoring & Administration Support Worker |
| Richard Betton | Local Farmers' Liaison Worker |
| Lucy Jenkins | Project Officer (Funding) |
| Gordon A. Jones | Administration & Support Worker (Children and Young People) |
| Anne Scott | Administration & Support Worker (Finance) |
| Jennifer Smurthwaite | Domestic Support Worker and sessional Children & Young People's Support Worker |
| Diane Spark | Project Manager (Company Secretary) |
| Julia Stephenson | Training Co-ordinator & Administration Support Worker |
| Tessa Wigham | Agricultural Secretary |

Other Associated Staff:

| | |
|-----------------------------|--|
| Jan Butterfield | Youth Worker employed by Durham County Council Positive Activities for Young People |
| Jennifer Smurthwaite | Youth Worker employed by Durham County Council Positive Activities for Young People |
| Tracey Wills | Advice Worker employed by Barnard Castle Citizens Advice Bureau (CAB) funded by UTASS |

Chairperson's Report:

2012 was an extremely busy and rewarding year for UTASS as we met, and in most cases, exceeded all of our anticipated outputs. Unfortunately the wet weather throughout most of 2012 proved very problematic for our Farmers. Many Farmers were unable to take tractors onto the land leading to grass having to be left in fields and consequently shortages of winter feed for their stock.

We remained committed to embracing the challenges and opportunities faced in delivering the range of support services and facilities required to meet local needs. Alongside the continuous process of applying for grants and seeking donations it became necessary for us to explore and develop various new routes to generate the income required to continue providing much needed services. The Friends of UTASS scheme, UTASS Endowment Fund, Localgiving.com, sponsorship of UTASS window & briefings and support with the setting up of a Community Interest Company are some of the new routes we worked on throughout the year. The Friends of UTASS scheme raised a fantastic **£2,300** in 2012.

We had yet another brilliant response from members to our Annual Service User Survey with incredibly high numbers stating how UTASS helps them cope and reduces some of their stress. It is most heart warming to hear how much UTASS is appreciated and valued by its members. **APPENDIX 1 at page 25** shows responses to the survey.

In our efforts to ensure our members had the information and advice necessary to run their businesses efficiently and in compliance with the ever changing and increasingly complex legislation, UTASS continued to work with a wide range of appropriate partners. More details of those we worked with are outlined in our Project Managers report at page 10.

In September we were very sorry to lose Neville Turner as a UTASS Trustee. Neville was one of the key founders of UTASS and championed our organisation and work for almost 20 years. On behalf of everyone involved at UTASS I wish Neville all the very best of good things and thank him for the outstanding contribution he made to the lives of others. Richard Matthews of Castle Vets kindly accepted our invitation to join the UTASS Board of Trustees until the next Annual General Meeting on 7th March 2013 when all Trustees stand down, members nominations are considered and agreed upon.

In October we were truly honoured to host the **3rd visit to UTASS in less than 10 years by HRH The Prince of Wales**. The photograph below shows The Prince of Wales signing the visitors book at UTASS. Despite the weather playing havoc with the planned timetable of events for the day the community was buzzing with excitement as hundreds of people waited patiently to offer the warmest of welcomes to His Royal Highness.



It is a privilege to be part of such a worthwhile charity and wholehearted thanks again must also go to our fantastic team of Patrons, Trustees, Staff and Volunteers. I am enormously grateful to one and all who give up some of their precious time to help others through UTASS. New Volunteers are always welcome - especially if they can drive a mini bus!

We will move into another year with a positive approach and, as always, willingness to provide help wherever and whenever it is required. A huge thank you to all those, especially funders, who help make it all possible.

Dr Jonathan Nainby-Luxmoore
UTASS Chairperson

Project Manager's Report:

On behalf of our dedicated, caring and hard working Staff, Trustees, Volunteers and Patrons I am again delighted to report on work we have been involved in for public benefit throughout 2012, which included:

- Practical support with the completion and submission of complex forms and paperwork, including awareness raising.
- Production and dissemination of regular briefings consisting of essential information distilled and de-jargonised from Defra, EU etc. and predominantly pertinent to the running of livestock based farm businesses.
- In cases of severe hardship, acting as third party referrers to organisations which include ARC Addington Trust and RABI.
- Support and training in setting up of sustainable methods of dealing with on-farm paperwork, including the computerisation of records.
- Quarterly Community Newsletters.
- Various training courses based on locally identified needs.
- Short term loan of ICT equipment (*try before you buy*)
- Advocacy and liaison work with local Landlords, Defra & other agencies.
- Lamb Bank, Sales & Wants and Labour/Skills List development work.
- Organisation and delivery of social & community events.
- Topical presentations & awareness raising events.
- Seeking feedback on consultations at local, regional & national levels.
- General drop in and telephone advice on a range of issues and signposting to other helper organisations & agencies.
- Provision of venue & outreach facilities for a range of agencies & organisations including Citizens Advice Bureau, Durham Dales Action for Carers and Durham County Council Trading Standards.
- Provision of facilities for Pilates sessions, chiropody and community meetings.
- Facilities for advertising local businesses/services.
- Internet access, photocopying & faxing facilities.
- Support with the organisation and provision of annual local agricultural shows and monthly producers markets.
- Teesdale Heritage Group and Wear & Tees Farmwatch operated under the umbrella of UTASS.

Out of Office Help: Thanks to our precious Volunteers we were able to continue offering year round, **24/7** out of office support for those with urgent needs. This amounted to **7288** hours in 2012 and when costed at the minimum wage of £6.19 per hour equates to a gift in kind contribution of **£45,112.72**. Other voluntary time given by UTASS Trustees and helpers amounted to **£46,415.16** making a fantastic grand total of **£91,527.88**

Single Farm Payment Work: March, April and early May were extremely busy due to the advice and support offered to members with the preparation and submission of the Single Payment Scheme (SPS) paperwork in time for the Rural Payments Agency (RPA) mid May deadline. Members coming into UTASS early was much appreciated by the UTASS Staff who have their own lambing to manage. We also saw an increase in numbers of members submitting their applications online.

Graziers Groups: We have continued to support and develop 6 Graziers Groups. The 6 Graziers Groups will receive **£3,780,750.00** amongst them between 2011 - 2021.

UTASS Membership: Continued to be free of charge and at the end of the year we had a mailing list of **646 addresses (472 farms and 174 other households/agencies/organisations)**. UTASS is the largest membership registered charity in the Durham Dales with **over 1700 members**.

Contact Monitoring Data:

20,356 contacts (76 less than last year) resulting in 33,257 presenting issues.

The most popular support areas were:

Administration support, including assistance with form filling, faxing, emails, photocopying etc. **(14,895 instances - 187 less than last year)**

Provision of advice and information **(9,880 instances - 1419 less than last year)**

Service users told us the main stressors causing them distress were:

1. Financial - including not receiving scheme payments on time
2. Keeping up to date with legislation
3. Problems caused by the weather

Activities, Achievements and Outputs Included:

Providing varying degrees of assistance to:

- **188 members** with SPS applications
- **194 members** with SPS queries/problems
- **31 members** with SPS commons issues
- **2 members** with Environmentally Sensitive Areas (ESA) forms
- **42 members** with their Entry and Upland Entry Level Scheme Applications
- **57 members** with Entry Level and Upland Entry Level Scheme queries
- **29 members** assisted with HLS applications/claim forms
- **49 members** with HLS queries
- **29 members** with Conservation Plans
- **3 members** with their Environment Agency Waste Exemptions
- **25 members** with their Sheep Annual Inventory
- **1 member** with Uplands Transitional Payment
- **14 members** with inspection assistance plus Cotherstone, Hudeshope, Ettersgill and Pikelaw HLS Agreement by Rural Payments Agency
- **44 members** with Farm Assurance applications/issues/compliance
- **38 members** with Soil Protection Reviews
- **18 members** with mapping issues
- **10 members** with new Holding/Flock/Herd numbers
- **6 members** with RPA appeals
- **17 members** with VAT online assistance
- **197 instances of support** with BCMS requirements
- **22 members** assisted with BCMS cattle passport problems
- **6 members** assisted with Welfare in Transit forms
- **2 members** assisted with Dip Disposal Licences/Records
- **11 members** assisted with RPA Customer Registration queries
- **398 Animal Movement Licence** notifications sent for members (**6%** increase on last year)
- **101 members** assisted with sheep tagging, flock records and legislation
- **10 members** assisted with Agricultural Census forms
- **1 member** assisted with Environmental Impact Assessment
- **5 members** assisted with Manure Management Plans
- **9 members** assisted with Farm Business Plans for Tenancy Applications
- **4 members** assisted with Land Registry issues

General help with other forms included driving licences, planning, insurance and benefits.

As well as sending important paperwork, forms etc. via our recorded delivery co-operative mailing system, **4** special journeys were made to the RPA by our Agricultural Secretary (Tess Wigham) to hand deliver SPS applications and gain proof of submission.

Economic Benefits Gained:

Outcomes arising from most of the work undertaken by UTASS are unquantifiable as, for example, we cannot accurately measure how many people would miss deadlines had they not received information/support from UTASS.

Quantifiable Economic Benefits Gained Included:

- Based on an average Single Farm Payment of £13,680.00 , assisting **188** members equates to approximately **£2,571,840.00**
- Direct assistance with SPS forms given to **188** farm businesses. Assume an average Single Farm Payment of £13,680. Assume 20% 'minor' mistakes with 10% penalties equates to **£51,436.80**. For those farmer members who have agri-environmental agreements - cross compliance penalties would also apply.
- Support with applications for Entry and Upland Entry Level Schemes combined **42 members** (of which **29** also had Higher Level Stewardship) equates to a minimum of **£3,150,000.00** for the 10 year duration of the scheme.
- 17% automatic penalties for failure to maintain a Soil Protection Review (Cross Compliance) would equate to a minimum of **£87,443.00** if applied to 20% of our membership.
- Assistance to members with electronic applications for cattle passports, when assuming 5% of our membership would miss a deadline without our intervention, which would require them to pay for the dam and the calf to be DNA tested - this would amount to a minimum of **£4,000.00**
- Based on 50% of UTASS farming members being Farm Assured, each farm selling 200 new lambs, 50 old season lambs and 20 beef animals equates to a minimum of **£395,000.00**
- Value of training assistance to members amounted to over **£26,791.00**
- Value to local B&B's of **45** people staying overnight locally after attending events at UTASS (average 2 night each) = **90** overnight stays at **£65** per night **£5,850.00**. These people also ate at local restaurants.

Member Feedback: As ever we received a fantastic response to our **Annual Service Users Survey**. Members again told us that UTASS support in dealing with 'authority' has continued to reduce stress and help them cope. They also stated the support received minimises the distraction from running a business and that this has significant health, economic and social benefits. **See Appendix 1 at page 25.**

Those who worked in partnership with us included:

- National Farmers Union (NFU)
- Natural England
- Animal Health and Veterinary Laboratory Agency (AHVLA)
- North Pennines AONB Partnership
- Castle Vets
- English Food and Farming Partnership (EFFP)
- Farm Crisis Network (FCN)
- Royal Agricultural Benevolent Institute (RABI)
- Middleton - in - Teesdale Mart (Development Project)
- Teesdale Marketing (Love Food Project)
- Raby Estates
- South West Durham Enterprise Agency
- Environment Agency
- Strathmore Estates
- Eblex
- Bishop Auckland College
- Northumberland and Durham County Councils

Briefings: A key part of our service is our briefings to members, which aim to give as simply and concisely as possible the essential information distilled from the reams of publications and books emanating from DEFRA. Failure to comply can be costly as support payments can then be subject to penalties. Our goal is to help our members to get all the support payments that they are entitled to. **8** briefings were produced amounting to almost **4,800 mailings**. Briefings covered a wide range of topics including Cross Compliance, Annual Soil Protection Reviews, Environmental Stewardship, Farm Assurance, Schmallenburg Virus and Single Payment Scheme (SPS) issues. Briefings were sponsored by George F White.

Training: 2640 training hours with 750 eligible attendances. Total value of training £26,791.00. Please see APPENDIX 2 at page 26

Photograph: Young people's shearing course sponsored by J Warren ABP



Training undertaken by UTASS Staff included:

| Training | Staff member/s |
|---|---------------------------------|
| UTASS Operating Systems and Procedures | All Staff |
| How to deal with Farming Finance | Richard Betton |
| Probate in relation to Farm Businesses | Richard Betton |
| Level 2 Understanding Health Improvement | Jen Smurthwaite and Diane Spark |
| Emergency First Aid | Ann Bell |
| Website Development | Ann Bell and Gordon Jones |
| Cross Compliance | Tessa Wigham |
| Death in a farming family - what needs to be done?; CAP Reform; Suicide Awareness; Tenancy Issues | Tessa Wigham |

UTASS provided a week long work placement for a student from Teesdale School.

Community Newsletters: 4 were produced and distributed to members and other interested agencies & organisations. The Newsletters contained information on social, community, leisure, & educational/training opportunities as well as details of items for sale or required by members.

Consultation and Input at Local, National & International Levels Included:

- Defra's review of the Soil Protection Review
- St George's House Upland Consultation
- Meeting with Dave Webster acting Chief Exec of Natural England
- Responses to Making Environmental Stewardship More Effective
- Response paper to impact of CAP reform on hill farming circulated to Ministers, local MPs and MEP, Tim Farron etc.
- Evidence including own paper to the Natural England evidence review
- Regular attendance at NE 'Land Agents' briefing
- NFU Council, Regional Board and Upland Group
- FCN Conference
- Liaison with RPA Stress Team
- Attendance at FCN Branch meetings
- Attendance at IAgSA meetings
- Heart of Teesdale "focus on farming".
- AONB partnership and technical advisor on Haytime Project
- Member of RPA Independent Appeals Panel

Support for other Agencies & Organisations Included:

Help with photocopying of newsletters for Middleton-in-Teesdale Churches and developing and updating the Swaledale Sheep Breeders Association (SSBA) database (A District).

Agricultural Shows:

We provided assistance to Middleton - in - Teesdale Spring Show (High Force Show) and Langdon Beck Show Committee including preparing and printing the schedules and catalogues. Richard Betton was the Licence Holder and Bio-Security Officer for both the High Force and Langdon Beck Shows. Gordon Jones supplied the First Aid Cover at Langdon Beck Show.

ICT Support: The use of the community computers in UTASS increased again this year - mainly due to job search activities and tourists. Our bank of short term loan ICT equipment was constantly utilised by eligible members. Our PowerPoint projector and screen were also loaned out on numerous occasions for wider community benefit.

Computerised Farm Records and Agricultural Secretarial Work:

Assistance with computerised farm records, to comply with current legislation, continued to be provided through our Agricultural Secretarial Support Services. This support for UTASS members minimises the chances of penalties being incurred during on-farm inspections.

Lamb Bank, Sales & Wants & Labour/Skills Lists:

Lamb Bank, Skills & Services and Sales & Wants schemes continued to be very well used.

Presentations & Awareness Raising Events/Activities Included:

- "What is UTASS" - Rural Development for Scotland event (Scotlands Rural College)
- "CAP Reform - Hill Farming Issues" (NY Moors Less Favoured Areas Forum)
- "Government Policy Towards Rural Communities" (Wear Common Purpose Leadership Course)
- "The work of UTASS" and a farm visit (Dales Rural Health Network)
- "UTASS past, present and future" - (Ministerial visit at UTASS)
- "Developing a Website"
- "Farm Assurance"

UTASS Mini bus: Was very well used by a range of community groups and provided a regular Thursday evening service bringing in young people from the most isolated parts of the upper dale to their Drop In.

Comments and thanks received from users of UTASS in 2012 included:

"Friendly, helpful, supportive and always available. A wonderful wrap around organisation. You're never alone with UTASS"

"UTASS has been a god send with regard to paperwork and general advice for both old and young"

"UTASS provides a local place to go and sort problems and it provides somewhere for the children to hang out which is very important"

"UTASS provides a very real commitment to anyone needing help and advice"

"Support, assistance and problem solving are all just a phone call away"

"UTASS makes every effort to support the local community and the work that you do is inspiring and life changing"

"It is the best "community owned" farming charity I know"

"You have helped to relieve stress and loneliness"

"UTASS is good at bringing opportunities to local community and helping those in need"

"UTASS benefits the whole dale community from training apprentices to whole farming community"

"Apart from the useful service UTASS provides I also appreciate and value the friendship and support I get from the UTASS staff"

"Thank you for your help I wouldn't be able to do this myself"

"UTASS has helped us in so many ways - we can't thank you enough for everything you do for us and many others"

"When I needed to talk with someone - you were there. I'll never be able to repay you"

"Without your help I simply wouldn't have managed the paperwork and would have gone under"

WORK WITH CHILDREN AND YOUNG PEOPLE:

Young Peoples' Drop In Facilities:

The Drop In continued to offer much needed facilities on weekday evenings, some weekends and during school holidays for local Young People. Some of our Young People took a day off school to meet with HRH The Prince of Wales at UTASS in October. Many of those living on remote farms were transported to and from activities in the **UTASS mini bus**.

The Young People continued to play their part in the management, development and financing of their project and the Drop In retained **Investing in Children** status for the 7th year running.

A total of **169** Young People (**74 female and 95 male**) accessed Drop In and Youth Club at UTASS. This is a **14% increase** on last year and a **28% increase** in the number of males accessing services.

Sessions were delivered weekly throughout the year on Monday and Thursday evenings. Thursday nights were the most popular with an average attendance of **73** Young People. This is a **12% increase** on last year. An average of **20** Young People aged 8-13 years attended the Monday Night Girls Group. This is a **20% decrease** on last year. Some specialist project work was undertaken on Wednesday evenings including an 8 week Manga art project. At the back end of 2012 up to **20** Young People attended sessions at Middleton - in - Teesdale Community Fitness Suite on Friday evenings.

Throughout the year some of our work with Children and Young People was funded through the **BBC Children in Need**. This complemented the work funded by **Durham County Council**, **individual private donors** and our truly **fantastic team of Volunteers**.

Our young People raised **£200** to help support the care needs of a local child in need.

Activities and facilities provided at Young Peoples' sessions included:

- Film & TV nights
- Arcade dance mats and car racing machines

- Arts & Crafts (Photograph below shows some of our Manga Art work)
- Takeaway nights included pizzas, Chinese and Indian
- Healthy eating nights
- Games nights including darts, table tennis, carpet bowls & pool competitions
- CV preparation sessions and job application support
- Discussion nights (racism, sexism, disability, sexuality, homophobia, domestic violence, contraception, pregnancy, attitudes, values and decision making, illness, death & bereavement, bullying, relationships, health & safety, citizenship, drugs, alcohol, eating disorders, smoking, self harm, depression & mental health, lifestyle issues, exercise & healthy eating, politics, housing issues, careers, money, law & rights, parenting, crime, politics, school issues, transport, religion, compromise & negotiation skills and volunteering)
- C-Card condom distribution scheme and Chlamydia screening
- X Box, wii, play station and internet café



School holiday and offsite activities included:

- Cook your own tea sessions
- Mixed crafts
- Go Karting
- Bowling and Ice Skating
- Anti Bullying Workshop
- Activities at the Hub
- Overnight stay in a yurt at Killhope (our first over night adventure)

- Music Festival visit
- Sealife Centre visit
- Sailing at Grassholme Reservoir
- Metro Centre visit
- Weekly Friday night Gym sessions

Specialist Workers and Advisors from agencies and organisations provided information and advice for our Young People. These included:

- Teresa Hutchinson (School Nurse Practitioner)
- Matthew Guest (Anti Bullying Worker)
- Robert Fothergill (2D Children & Young Peoples' Participation Worker)
- Kaye Bramhald (Sexual Health Outreach Worker with the Primary Care Trust)
- Billiejean Summerbell (DISC LGBT Health and Wellbeing Worker)

Young People and parents/carers helped raise the necessary funds to operate their youth "Drop In" facilities. Events & activities organised included:

Family bingo nights, table top sales, tombolas, raffles and a domino drive.

Various Young People participated in community events & activities which included:

- UTASS activities survey
 - Helping at the Volunteers Celebration held on 6th June 2012
 - Taking part in the visit to UTASS by HRH The Prince of Wales
- See photographs below and overleaf.**





We were particularly proud to have one of our Young People receive a Shrievalty Award Certificate of Merit for what she does to help others in her community.

Youth Work Staff & Volunteers training included:

| Training | Staff member/s |
|--|--|
| C Card update | Jen Smurthwaite and Gordon Jones |
| Launch of Young Carers Event | Jen Smurthwaite and Gordon Jones |
| Young People's Emergency First Aid | 10 young people |
| Learning Lessons from Serious Case Reviews | Jen Smurthwaite and Gordon Jones |
| Launch of Healthy Minds Initiative | Jen Smurthwaite and Diane Spark |
| Level 3 Diploma in Youth work Practice | Jen Smurthwaite, Liz Johns (fka Bradley) and Gina Richardson |
| First Aid at Work (3 day course) | Gordon Jones |

Well done to Jen, Liz and Gina for passing with flying colours.

Educational Visits: From May to September the Auction Mart in Middleton was a hive of activity as Julia Stephenson and Jennie Stafford provided sessions about the farming year and how it affects all that we see around us. Sessions were delivered to over 150 school children attending the Middleton Field Study Centre and other local groups of young people. **Dates of sessions and schools participating are given in Appendix 2 at page 26.** The educational visits were funded by the Ernest Cook Trust and help for the visits from Harrison & Hetherington staff, farmers who have brought in livestock and done demonstrations and a regular volunteer with the craft activities all enriched the learning experience.

Below is an actual copy of a letter received at UTASS from a pupil of Deaf Hill School in Trimdon prior to Prince Charles visit when their "little collage" was on display.

"On Wednesday, 17th of October we went down to Middleton-in-Teesdale Auction Mart, to find out about farming. When we first went in it, it was large; consequently it could fit a lot of animals and buyers in. We went up to the seats and listened about different kinds of things wich is:-

*The oil in the fleece keeps them warm and waterproof
Mostly swaledale sheep are in Middleton
They have a black face and curly horns plus a thick fleece
Sometime the horns off a sheep point in and touch there face so they have to get cut off
Bales are either wrapped with plastic or stored in a barn for winter feed.*

*After that we lernt about 3 different kinds of wool from the sheep around Middleton.
We made a little collage of sheep figures from the wool of local sheep.*

At the end of the day I had a really good day. I enjoyed all my day down at the Auction Mart."



A selection of some of the comments made about the Drop In and Youth Club in 2012:

"I have done courses through UTASS that will help with my future ambitions"

"Because we live in such a rural area UTASS drop-in is a place I look forward to attending to meet up with and make new friends"

"The support worker and the volunteers are a great support in helping us with CV's and completing course work for school"

"I like UTASS because if you are getting bullied there is always somebody there for you to talk to and they listen to our problems"

"I live in the middle of no-where. Without the bus I wouldn't be able to attend the Drop-in"

"UTASS provides somewhere for the children to hang out which is very important"

"The Drop In is the highlight of my grand daughters week"

"Thank you for all you have done for my child. Her confidence has grown considerably and we feel you have had a great deal to do with the person she has become."

"UTASS has done more to boost my child's confidence and self esteem than school ever has in the years she's been going"

"We don't go on holidays cos there's always stuff on the farm that needs doing. UTASS is somewhere I can meet with people my own age, use a computer and just be me"

"I found out lots of useful things from coming to UTASS. I can talk with the helpers about things that I can't talk to my family about"

"I didn't think I could go to the drop in as I live right up the dale but I travel on the UTASS mini bus on Thursday nights and really appreciate having the chance to join in with other people my age"

OUTREACH FACILITIES AND SERVICES:

Teesdale Citizens Advice Bureau: In 2012 Teesdale Citizens Advice, funded through UTASS, delivered **38**, 3 hr drop in advice sessions in the UTASS building in Middleton-in-Teesdale. There were **47** client contacts, **19** of which were new enquiries and **28** were repeat visits to deal with on-going enquiries. The main enquiry area was Welfare Benefits but there were also a range of other enquiries including debt, housing and employment. Clients were helped through the provision of relevant information on their rights & responsibilities, making phone calls and writing letters on their behalf. The service continued to be well used by people who live in Middleton-in-Teesdale but also attracts people from further up the dale and outlying villages who find it more convenient to go to Middleton than the main CAB office in Barnard Castle.

Durham Dales Action for Carers: Complementary Therapist, Helen Bellas, provided monthly therapy sessions, including reflexology, Indian head massage and aromatherapy - providing a treat and some "time out" for Carers.

2D: Used UTASS for Information, Advice and Guidance meetings with Clients.

Durham County Council: Community Support Staff held monthly drop-in advice surgeries.

George F White: Farmer advice clinics.

Teesdale Physiotherapy: Pilates sessions on Tuesdays (pm) and Wednesdays (am).

Middleton Plus Development Trust: Monthly indoor Farmers Markets (in most of year due to bad weather).

Chiropodist Services: A visiting Chiropodist provided services for private patients on a 6 weekly basis.

UTASS premises/facilities were also used for meetings/events by various groups including:

- Teesdale Marketing (Love Food Project events)
- Durham County Council (public consultation events)
- Teesdale Heritage Group (social events, storage of artefacts and archiving)
- Farmwatch (meetings)
- North Pennine Dales LEADER (meetings)
- Friday Morning Group
- Middleton - in - Teesdale Mart Board (meetings)
- Middleton Christmas Lights Group (storage of Christmas lights)
- The Cameron Relief in Sickness Fund (meetings and administration)

Funders, Assisters & Advisors:

Please see **APPENDIX 3 page 27** and beyond. It should be noted that the freely given donations we received from Patrons, Trustees, Staff, Members and Volunteers formed an invaluable and essential part of our funding package. Many thanks to **everyone** who supported our work. **Your contributions were/are truly appreciated.**

Volunteer Contributions:

A fantastic amount of hours equating to **£91,527.88** was given by our many **valued Volunteers**. This tremendous goodwill once again significantly eased the workload.

UTASS Bankers:

Barclays, Darlington and the Dales, 31 High Row, Darlington.
Yorkshire Building Society, C/O Addison & Co, Ebor House, 91 Galgate, Barnard Castle, Co Durham, DL12 8ES (until May)
Scottish Widows, 67 Morrison Street, Edinburgh (from May)

UTASS Accountants:

Addison & Co, Ebor House, 91 Galgate, Barnard Castle, Co Durham, DL12 8ES

UTASS Advisors:

2D, Unit 9, Crook Business Centre, New Road, Crook, Co Durham, DL15 8QX

Durham Rural Community Council (DRCC), Park House, Station Road, Lanchester, Co Durham, DH7 0EX

UPPER TEESDALE AGRICULTURAL SUPPORT SERVICES LTD (UTASS) REGISTERED OFFICE:

9-11 Chapel Row
Middleton-in-Teesdale
Barnard Castle
Co Durham
DL12 0SN

Registered Charity number: 1120120
Company Limited by Guarantee number: 06054331

Telephone: 01833 641010
Fax: 01833 640872
Email: info@utass.org
Website: www.utass.org
Face book: Utass Upper Teesdale

UTASS Objects/Mission Statement: "To promote the benefit of the inhabitants of the community of the rural area of Upper Teesdale and the neighbourhood thereof through the provision of facilities in the interest of the social welfare for the recreation and other leisure time occupation with the objects of improving the conditions of life for the said inhabitants".

UTASS Aim: "Working with our community to help prevent problems from getting to the desperate stage"

Signed by.....

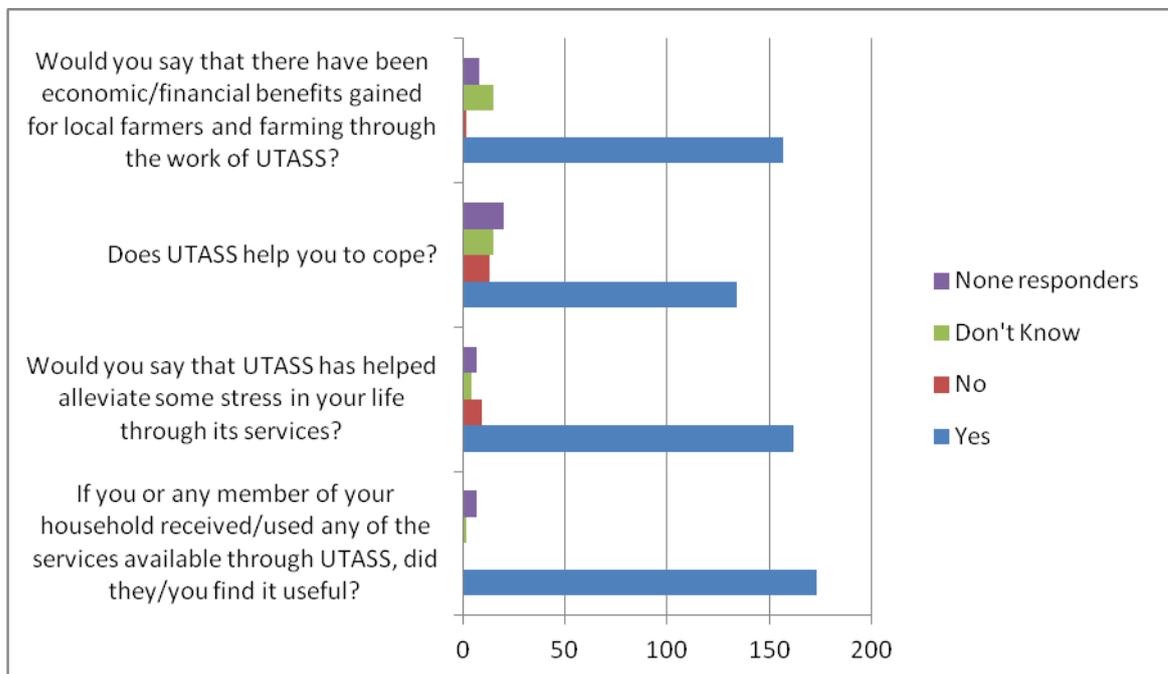
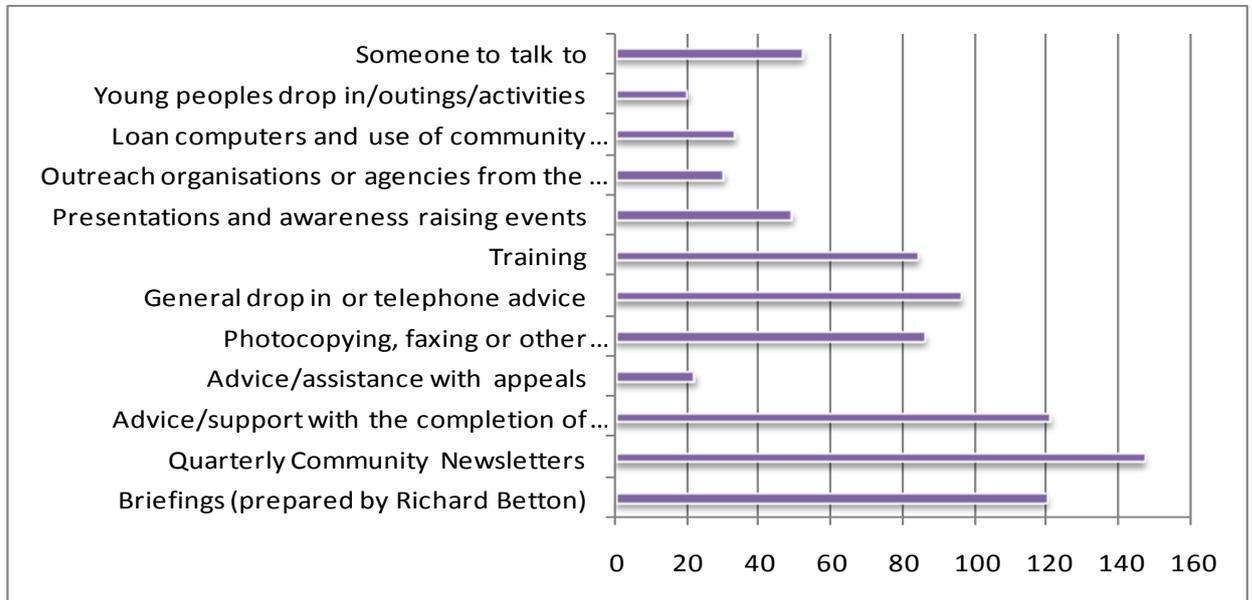
Dr Jonathan Nainby-Luxmoore
UTASS Chairperson

Date.....

APPENDIX 1

UTASS SERVICE USERS SURVEY FINDINGS

Have you or any member of your family received or used any of the following resources/services from UTASS in the past year?



APPENDIX 2 - 2012 TRAINING COURSES

| DATE | COURSE TITLE | NUMBERS ATTENDING | LENGTH OF SESSION - Hrs | TOTAL HOURS TRAINING |
|----------------|---|-------------------|-------------------------|----------------------|
| Jan-Mar '12 | Computer related training (groups & individual) | 27 | 2.25 | 220.5 |
| Jan-May '12 | 1:1 IT Support at home (groups & individual) | 13 | 3.65 | 47.5 |
| Jan-Feb '12 | Cake Decorating from Bishop Auckland College | 10 | 10 | 100 |
| 16+17 Feb | NPTC Cert of Comp Transport of Livestock | 16 | 3 | 48 |
| Feb-Mar '12 | Floristry from Bishop Auckland College | 11 | 10 | 110 |
| Feb-Mar '12 | Personal Development from BA College | 4 | 6 | 24 |
| Apr-May '12 | Website training with South Durham Enterprise | 7 | 9 | 63 |
| 15.3.12 | Emergency First Aid | 13 | 6 | 78 |
| 7.5.12 | 13-16 Lantra Tractor Driving | 2 | 6 | 12 |
| 31.5.12 | Emergency First Aid | 12 | 6 | 72 |
| 7.6.12 | YP Emergency First Aid | 11 | 6 | 66 |
| 13.6.12 | Lantra Mole Catching | 5 | 6 | 30 |
| 18.6. +20.6.12 | NPTC Chainsaw (2 x 2.5 days inc assessment) | 6 | 15 | 90 |
| 20.6.12 | Grassland Training | 5 | 3 | 15 |
| 22.6.12 | Mole Catching | 6 | 6 | 36 |
| 22.6+4.7.12 | Quad Bike Training | 4 | 6 | 24 |
| 27.6.12 | NPTC Chainsaw (2.5 days inc assessment) | 3 | 15 | 45 |
| 26,27,28.6.12 | BWMB Shearing Course (2 days training equiv) | 12 | 12 | 144 |
| 28.6.12 | NPTC Sheep Dip (training & assess – 1.5 days) | 7 | 9 | 63 |
| 7.7.12 | 13-16 Lantra Tractor Driving | 2 | 6 | 12 |
| To July '12 | Trailer Training | 11 | 3.63 | 400 |
| 21.11.12 | Butchery Demonstration | 29 | 3 | 87 |
| Nov-Dec 12 | Cake Decorating from Bishop Auckland College | 10 | 10 | 100 |

MONITOR FARM

| | | | | |
|---------|-------------------------------------|----|---|----|
| 28.2.12 | Sheep & Beef Nutrition & Feeding | 27 | 3 | 81 |
| 11.6.12 | Getting the best out of your silage | 29 | 3 | 87 |
| 18.6.12 | Crime prevention & bull fertility | 18 | 3 | 54 |
| 6.11.12 | Changing the way you view grass | 25 | 3 | 75 |

EDUCATIONAL VISITS TO THE MART FROM FIELD STUDY CENTRE (0.5 DAY)

| | | | | |
|----------|---|----|---|-----|
| 4.7.12 | St Andrews School, Bishop Auckland | 22 | 3 | 66 |
| 16.7.12 | UTASS Monday Night Girls' Group | 18 | 3 | 54 |
| 18.7.12 | Vane Road School, Newton Aycliffe | 25 | 3 | 75 |
| 17.10.12 | Deaf Hill School, Trimdon | 26 | 3 | 78 |
| 14.11.12 | Blessed John Duckett, Tow Law St. Chads, Witton Park | 39 | 3 | 117 |
| 12.12.12 | Acre Rigg School, Peterlee | 22 | 3 | 66 |

**2640 hrs of training attended leading to 750 attendances
TOTAL VALUE OF TRAINING ACCESSED £26,791**

APPENDIX 3

FINANCIAL INFORMATION

REGISTERED COMPANY NUMBER: 06054331 (England and Wales)

REGISTERED CHARITY NUMBER: 1120120

Report of the Trustees and
Unaudited Financial Statements For The Year Ended 31 December 2012
for

Upper Teesdale Agricultural Support
Services Ltd

Addison & Co
Ebor House
91 Galgate
Barnard Castle
Co Durham
DL12 8ES

**Upper Teesdale Agricultural Support
Services Ltd**

**Contents of the Financial Statements
for the Year Ended 31 December 2012**

| | Page |
|--|-------------|
| Report of the Trustees | i to ii |
| Independent Examiner's Report | iii to iv |
| Statement of Financial Activities | v |
| Balance Sheet | vi to vii |
| Notes to the Financial Statements | viii to xiv |
| Detailed Statement of Financial Activities | xv to xvi |

**Upper Teesdale Agricultural Support
Services Ltd**

**Report of the Trustees
for the Year Ended 31 December 2012**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06054331 (England and Wales)

Registered Charity number

1120120

Registered office

9-11 Chapel Row
Middleton in Teesdale
Barnard Castle
Co Durham
DL12 0SN

Trustees

| | | |
|------------------------|------------------------------|----------------------|
| Dr J C Nainby-Luxmoore | General Medical Practitioner | |
| J N Turner | Veterinary Surgeon (Retired) | - resigned 26.9.12 |
| Mrs S A Teward | Nursery Nurse | |
| Mrs G Hall | Farmers wife | |
| G L Bevan | Ambulance Paramedic | |
| J A Scott | Farmer | |
| J I Stoddart | Farmer | |
| R Danby | Caravan site manager | |
| I R Tallentire | Motor Engineer | |
| Mrs K Hutchinson | Farmer | |
| Mrs L Dalton | Farmer | |
| R Matthews | Veterinary Surgeon | - appointed 18.12.12 |

Company Secretary

Ms D M Spark

Independent Examiner

Addison & Co
Ebor House
91 Galgate
Barnard Castle
Co Durham
DL12 8ES

**Upper Teesdale Agricultural Support
Services Ltd**

**Report of the Trustees
for the Year Ended 31 December 2012**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

ON BEHALF OF THE BOARD:

Ms D M Spark - Secretary

19 February 2013

Independent Examiner's Report to the Trustees of
Upper Teesdale Agricultural Support
Services Ltd

I report on the accounts for the year ended 31 December 2012 set out on pages five to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(which gives me reasonable cause to believe that, in any material respect, the requirements
1
)

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(to which, in my opinion, attention should be drawn in order to enable a proper understanding
2 of the accounts to be reached.
)

Independent Examiner's Report to the Trustees of
Upper Teesdale Agricultural Support
Services Ltd

Addison & Co
Ebor House
91 Galgate
Barnard Castle
Co Durham
DL12 8ES

19 February 2013

**Upper Teesdale Agricultural Support
Services Ltd**

**Statement of Financial Activities
for the Year Ended 31 December 2012**

| | Unrestricted funds | Restricted funds | 31.12.12 Total funds | 31.12.11 Total funds |
|---|-----------------------|---------------------|----------------------------|----------------------------|
| Notes | £ | £ | £ | £ |
| INCOMING RESOURCES | | | | |
| Incoming resources from generated funds | | | | |
| Voluntary income | 26,460 | 180,796 | 207,256 | 325,726 |
| Activities for generating funds | 2 6,567 | - | 6,567 | 17,388 |
| Investment income | 3 2,738 | - | 2,738 | 1,860 |
| Total incoming resources | 35,765 | 180,796 | 216,561 | 344,974 |
| | | | | |
| RESOURCES EXPENDED | | | | |
| Charitable activities | | | | |
| Miscellaneous | 59,803 | 174,822 | 234,625 | 287,417 |
| Governance costs | 2,618 | 1,288 | 3,906 | 4,230 |
| Total resources expended | 62,421 | 176,110 | 238,531 | 291,647 |
| | | | | |
| NET INCOMING/(OUTGOING) RESOURCES before transfers | | | | |
| | (26,656) | 4,686 | (21,970) | 53,327 |
| | | | | |
| Gross transfers between funds | 1 2,833 | (2,833) | - | - |
| | 1 | | | |
| Net incoming/(outgoing) resources | (23,823) | 1,853 | (21,970) | 53,327 |
| | | | | |
| RECONCILIATION OF FUNDS | | | | |
| Total funds brought forward | 135,047 | 30,828 | 165,875 | 112,548 |
| | | | | |
| TOTAL FUNDS CARRIED FORWARD | 111,224 | 32,681 | 143,905 | 165,875 |

**Upper Teesdale Agricultural Support
Services Ltd**

**Balance Sheet
At 31 December 2012**

| | | Unrestricted funds | Restricted funds | 31.12.12 Total funds | 31.12.11 Total funds |
|--|---------------|-----------------------|---------------------|----------------------------|----------------------------|
| | N ot es | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 7 | 34,632 | 5,630 | 40,262 | 41,581 |
| CURRENT ASSETS | | | | | |
| Debtors: amounts falling due within one year | 8 | 5,132 | - | 5,132 | 8,289 |
| Cash at bank and in hand | | <u>80,344</u> | <u>32,681</u> | <u>113,025</u> | <u>125,702</u> |
| | | 85,476 | 32,681 | 118,157 | 133,991 |
| CREDITORS | | | | | |
| Amounts falling due within one year | 9 | (8,884) | (2,893) | (11,777) | (9,187) |
| | | <u>76,592</u> | <u>29,788</u> | <u>106,380</u> | <u>124,804</u> |
| NET CURRENT ASSETS | | | | | |
| | | <u>76,592</u> | <u>29,788</u> | <u>106,380</u> | <u>124,804</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | | | |
| | | 111,224 | 35,418 | 146,642 | 166,385 |
| CREDITORS | | | | | |
| Amounts falling due after more than one year | 1 0 | - | (2,737) | (2,737) | (510) |
| | | <u>111,224</u> | <u>32,681</u> | <u>143,905</u> | <u>165,875</u> |
| NET ASSETS | | | | | |
| | | <u>111,224</u> | <u>32,681</u> | <u>143,905</u> | <u>165,875</u> |
| FUNDS | | | | | |
| | 1 1 | | | | |
| Unrestricted funds | | | | 111,224 | 135,047 |
| Restricted funds | | | | <u>32,681</u> | <u>30,828</u> |
| TOTAL FUNDS | | | | | |
| | | | | <u>143,905</u> | <u>165,875</u> |

**Upper Teesdale Agricultural Support
Services Ltd**

Balance Sheet - continued
At 31 December 2012

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2012.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2012 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and)
- (b preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.)

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 19 February 2013 and were signed on its behalf by:

Dr J C Nainby-Luxmoore -Trustee

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements
for the Year Ended 31 December 2012**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|----------------------|---------------------------|
| Mini bus | - 20% on reducing balance |
| Electrical equipment | - 25% on cost |
| Office furniture | - 15% on reducing balance |
| Computer equipment | - 33% on cost |

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2012**

2. ACTIVITIES FOR GENERATING FUNDS

| | 31.12.12 | 31.12.11 |
|--------------------|--------------|---------------|
| | £ | £ |
| Fundraising events | 676 | 1,821 |
| Consultancy fees | <u>5,891</u> | <u>15,567</u> |
| | <u>6,567</u> | <u>17,388</u> |

3. INVESTMENT INCOME

| | 31.12.12 | 31.12.11 |
|--------------------------|--------------|--------------|
| | £ | £ |
| Rents received | 2,068 | 1,763 |
| Deposit account interest | <u>670</u> | <u>97</u> |
| | <u>2,738</u> | <u>1,860</u> |

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

| | 31.12.12 | 31.12.11 |
|-----------------------------|---------------|---------------|
| | £ | £ |
| Depreciation - owned assets | 13,307 | 19,433 |
| Other operating leases | <u>14,500</u> | <u>14,211</u> |

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2012 nor for the year ended 31 December 2011.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 December 2012 nor for the year ended 31 December 2011.

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2012**

6. STAFF COSTS

| | 31.12.12 | 31.12.11 |
|-----------------------|-----------------------|-----------------------|
| | £ | £ |
| Wages and salaries | 118,039 | 161,420 |
| Social security costs | 7,116 | 9,572 |
| Other pension costs | <u>5,784</u> | <u>5,684</u> |
| | <u><u>130,939</u></u> | <u><u>176,676</u></u> |

The average monthly number of employees during the year was as follows:

| | 31.12.12 | 31.12.11 |
|----------------------------|------------------|------------------|
| Management | 1 | 1 |
| Advisors | 2 | 2 |
| Administration and support | 4 | 4 |
| Finance | 1 | 1 |
| Domestic support | 1 | 1 |
| Project staff | <u>1</u> | <u>1</u> |
| | <u><u>10</u></u> | <u><u>10</u></u> |

There are no employees with emoluments above £40,000.

7. TANGIBLE FIXED ASSETS

| | Mini bus | Electrical equipmen t | Office furniture | Computer equipmen t | Totals |
|------------------------|----------------------|-----------------------------|---------------------|---------------------------|-----------------------|
| | £ | £ | £ | £ | £ |
| COST | | | | | |
| At 1 January 2012 | 40,721 | 12,454 | 8,854 | 32,790 | 94,819 |
| Additions | - | 4,601 | - | 7,417 | 12,018 |
| Disposals | <u>-</u> | <u>(1,187)</u> | <u>-</u> | <u>(2,839)</u> | <u>(4,026)</u> |
| At 31 December 2012 | <u><u>40,721</u></u> | <u><u>15,868</u></u> | <u><u>8,854</u></u> | <u><u>37,368</u></u> | <u><u>102,811</u></u> |
| DEPRECIATION | | | | | |
| At 1 January 2012 | 8,144 | 8,752 | 4,233 | 32,109 | 53,238 |
| Charge for year | 6,516 | 3,011 | 693 | 3,087 | 13,307 |
| Eliminated on disposal | <u>-</u> | <u>(1,185)</u> | <u>-</u> | <u>(2,811)</u> | <u>(3,996)</u> |
| At 31 December 2012 | <u><u>14,660</u></u> | <u><u>10,578</u></u> | <u><u>4,926</u></u> | <u><u>32,385</u></u> | <u><u>62,549</u></u> |
| NET BOOK VALUE | | | | | |
| At 31 December 2012 | <u><u>26,061</u></u> | <u><u>5,290</u></u> | <u><u>3,928</u></u> | <u><u>4,983</u></u> | <u><u>40,262</u></u> |
| At 31 December 2011 | <u><u>32,577</u></u> | <u><u>3,702</u></u> | <u><u>4,621</u></u> | <u><u>681</u></u> | <u><u>41,581</u></u> |

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2012**

7. TANGIBLE FIXED ASSETS - continued

Included in electrical equipment is equipment with a net book value of £500 (2011 £999) and £900 financed wholly by grant aid from the Youth Opportunity Fund and The Energy Saving LEAF Grant respectively. Included in computer equipment is equipment with a net book value of £14 (2011 £475) 83.19% of which was funded by grant aid from Lantra Farmers of the Future and additional computer equipment with a net book value of £4248 funded by The Sir Tom Cowie Charitable Trust. The associated grants are being amortised over the life of the assets.

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.12 | 31.12.11 |
|-------------|--------------|--------------|
| | £ | £ |
| Debtors | 1,507 | 8,289 |
| Prepayments | <u>3,625</u> | <u>-</u> |
| | <u>5,132</u> | <u>8,289</u> |

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.12 | 31.12.11 |
|--|---------------|--------------|
| | £ | £ |
| Money held on behalf of Heritage fund | 1,346 | 1,301 |
| Funds held on behalf of Farm Watch Group | 3,475 | 1,963 |
| Accrued expenses | 4,063 | 4,834 |
| Deferred government grants | <u>2,893</u> | <u>1,089</u> |
| | <u>11,777</u> | <u>9,187</u> |

10. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 31.12.12 | 31.12.11 |
|----------------------------|--------------|------------|
| | £ | £ |
| Deferred government grants | <u>2,737</u> | <u>510</u> |

Deferred government grants relate to grants on equipment not yet depreciated.

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2012**

11. MOVEMENT IN FUNDS

| | At 1.1.12 | Net movemen t in funds | Transfers between funds | At 31.12.12 |
|---|-----------------------|------------------------------|-------------------------------|-----------------------|
| | £ | £ | £ | £ |
| Unrestricted funds | | | | |
| General fund | 135,047 | (24,923) | 1,100 | 111,224 |
| Mini Bus Fund (Free reserves) | <u>-</u> | <u>(1,733)</u> | <u>1,733</u> | <u>-</u> |
| | 135,047 | (26,656) | 2,833 | 111,224 |
| Restricted funds | | | | |
| The Lloyds TSB Foundation for England and Wales | - | 6,600 | - | 6,600 |
| Durham County Council (NLDC) | - | 670 | (670) | - |
| The Big Lottery | 17,820 | (3,578) | - | 14,242 |
| BBC Children in Need | 5,616 | 3,830 | (7,935) | 1,511 |
| OXFAM | 5,700 | (4,800) | (900) | - |
| Christs Hospital in Sherburn | - | 1,000 | - | 1,000 |
| Durham County Council Leader Renewables Project | - | (4,132) | 4,132 | - |
| Teesdale Action Partnership YP Grant (equip) | 546 | (546) | - | - |
| Martell Family Fund | - | 739 | - | 739 |
| DCC Grant for YP | 680 | (680) | - | - |
| Asda Foundation | 466 | (466) | - | - |
| Garfield Weston Foundation | - | 2,285 | - | 2,285 |
| The Ernest Cook Trust | - | 2,232 | - | 2,232 |
| County Durham & Darlington Primary Care Trusts Charitable Fund | - | 1,302 | - | 1,302 |
| Hospital of God at Greatham | - | 1,000 | - | 1,000 |
| East Durham Community Trust (Cree Project) | - | (2,540) | 2,540 | - |
| County Durham Community Foundation YP Healthy Eating | <u>-</u> | <u>1,770</u> | <u>-</u> | <u>1,770</u> |
| | <u>30,828</u> | <u>4,686</u> | <u>(2,833)</u> | <u>32,681</u> |
| TOTAL FUNDS | <u><u>165,875</u></u> | <u><u>(21,970)</u></u> | <u><u>-</u></u> | <u><u>143,905</u></u> |

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2012**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movemen t in funds £ |
|---|----------------------------|----------------------------|----------------------------|
| Unrestricted funds | | | |
| General fund | 33,418 | (58,341) | (24,923) |
| R & H Woods Charitable Trust | 850 | (850) | - |
| Mini Bus Fund (Free reserves) | <u>1,497</u> | <u>(3,230)</u> | <u>(1,733)</u> |
| | 35,765 | (62,421) | (26,656) |
| Restricted funds | | | |
| The Lloyds TSB Foundation for England and Wales | 8,000 | (1,400) | 6,600 |
| Durham County Council (NLDC) | 14,834 | (14,164) | 670 |
| The Big Lottery | 107,919 | (111,497) | (3,578) |
| BBC Children in Need | 7,272 | (3,442) | 3,830 |
| OXFAM | - | (4,800) | (4,800) |
| Christs Hospital in Sherburn | 4,000 | (3,000) | 1,000 |
| Durham County Council Leader Renewables Project | 10,868 | (15,000) | (4,132) |
| Teesdale Action Partnership YP Grant (equip) | - | (546) | (546) |
| Martell Family Fund | 800 | (61) | 739 |
| DCC Grant for YP | - | (680) | (680) |
| Asda Foundation | - | (466) | (466) |
| The Energy Saving Trust LEAF Grant | 4,550 | (4,550) | - |
| Garfield Weston Foundation | 5,000 | (2,715) | 2,285 |
| The Ernest Cook Trust | 2,820 | (588) | 2,232 |
| County Durham & Darlington Primary Care Trusts Charitable Fund | 7,791 | (6,489) | 1,302 |
| Durham County Council Positive Activities for Young People Grant | 860 | (860) | - |
| County Durham Community Foundation (Local Giving) | 72 | (72) | - |
| Mr Cannon re Childrens Activities | 250 | (250) | - |
| Hospital of God at Greatham | 1,000 | - | 1,000 |
| East Durham Community Trust (Cree Project) | 2,990 | (5,530) | (2,540) |
| County Durham Community Foundation YP Healthy Eating | <u>1,770</u> | <u>-</u> | <u>1,770</u> |
| | 180,796 | (176,110) | 4,686 |
| | <u>216,561</u> | <u>(238,531)</u> | <u>(21,970)</u> |
| TOTAL FUNDS | <u>216,561</u> | <u>(238,531)</u> | <u>(21,970)</u> |

**Upper Teesdale Agricultural Support
Services Ltd**

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2012**

12. LIABILITY OF MEMBERS

Every member promises, if the Charity is dissolved while he or she is a member or within twelve months after he or she ceases to be a member, to contribute such sum (not exceeding £10) as may be demanded of him or her towards the payment of the debts and liabilities of the Charity incurred before he or she ceases to be a member, and of the costs charges and expenses of winding up, and the adjustment of the rights of the contributories among themselves.

13. UTASS ENDOWMENT FUND

The UTASS Endowment Fund is managed independently by County Durham Community Foundation. UTASS has the use of the income from the fund but not the capital. At 31 December 2011 the fund value was £31,762 (2011 £26,848).

14. VOLUNTEER TIME

Volunteer time to a value of £91,528 (2011 £104,834) has not been included in donations or expenditure.

15. OPERATING LEASE

Upper Teesdale Agricultural Support Services Ltd occupies premises under an operating lease which expires on 13 April 2014. It is committed to pay £18,125, £14,500 of which is payable in 2013.

**Upper Teesdale Agricultural Support
Services Ltd**

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2012**

| | 31.12.12 £ | 31.12.11 £ |
|---|----------------|----------------|
| INCOMING RESOURCES | | |
| Voluntary income | | |
| Contributions & donations | 26,541 | 67,975 |
| Gift aid | 1,041 | 743 |
| Grants | <u>179,674</u> | <u>257,008</u> |
| | 207,256 | 325,726 |
| Activities for generating funds | | |
| Fundraising events | 676 | 1,821 |
| Consultancy fees | <u>5,891</u> | <u>15,567</u> |
| | 6,567 | 17,388 |
| Investment income | | |
| Rents received | 2,068 | 1,763 |
| Deposit account interest | <u>670</u> | <u>97</u> |
| | <u>2,738</u> | <u>1,860</u> |
| Total incoming resources | 216,561 | 344,974 |
| RESOURCES EXPENDED | | |
| Charitable activities | | |
| Wages | 118,039 | 161,420 |
| Social security | 7,116 | 9,572 |
| Pensions | 5,784 | 5,684 |
| Rent | 14,500 | 14,211 |
| Rates and water | 522 | 1,183 |
| Licences and insurances | 2,368 | 2,172 |
| Light and heat | 5,298 | 5,814 |
| Telephone & office | 10,043 | 9,897 |
| Repairs and renewals | 8,395 | 7,867 |
| Sundries | 467 | 1,566 |
| Training, seminars, meetings, farmers of the future & young persons outings | 27,688 | 45,271 |
| Net depreciation of equipment | <u>9,855</u> | <u>11,758</u> |
| | 210,075 | 276,415 |

**Upper Teesdale Agricultural Support
Services Ltd**

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2012**

| | 31.12.12 | 31.12.11 |
|---------------------------------|------------------------|----------------------|
| | £ | £ |
| Governance costs | | |
| Accountancy | 2,970 | 2,970 |
| Payroll services | <u>936</u> | <u>1,260</u> |
| | 3,906 | 4,230 |
| Support costs | | |
| Management | | |
| Consultancy fees | <u>24,550</u> | <u>11,002</u> |
| Total resources expended | 238,531 | 291,647 |
| | _____ | _____ |
| Net (expenditure)/income | <u><u>(21,970)</u></u> | <u><u>53,327</u></u> |

